

**Position:** Researcher, Economy and Finance

**Location:** Chandigarh

**Assignment Duration:** 6 months (Extendable based on requirement)

**Number of Positions:** 1

### **About Pinaca India**

Pinaca provides public policy and communications consultancy to Governments, Civil Administrations, Think Tanks, and Civil Society Organisations and Movements. Our ingenious research and innovative, multi-disciplinary approach help us conceive, create and manage informed and inspired campaigns and policies.

### **About the Role**

Pinaca India is working on a project with a political party in Punjab to facilitate better electoral performance through a people centric, responsive and responsible campaign. The Researcher (Economy and Finance) shall lead the economic analysis tasks and offer support to other related research, project implementation, and engagement in this important initiative.

### **Key Responsibilities**

- Conceive and write high-quality, high-impact reports, tools, and models to inform policy making and pilot implementation.
- Undertake landscape assessments to seek, sense and analyze trends and develop strategy documents.
- Draft, structure and carry out primary research through different modules for sourcing data from the ground and interpret it to guide research output.
- Explore research opportunities, conduct secondary research and landscape analysis to the development of concept notes and proposals.
- Communicate the policy research ideas to relevant stakeholders.
- Support in preparing project collaterals such as field assessment reports, donor reports, work plans, strategy updates, factsheets, and policy briefs.
- Deliver any other need-based tasks as requested by the team.

### **Required Qualification and Experience**

- Bachelor's degree required preferably in economics, finance or a related field. Master's degree or an equivalent shall be preferred.
- 3-5 years of work experience in research and consultation.

- Understanding of Punjab's economy and financial sector is preferred.
- Knowledge of econometric/statistical tools.
- Prior experience of working on a research and policy project related to economics and numerical analysis will be a plus.

### **Skills Required**

- Impeccable verbal and written communication skills (understanding of Punjabi preferred).
- Expertise in drafting proposals, write-ups, work plans, reports and deliverables in the related sector.
- Proficiency in carrying out primary research using various methods and media.
- Computer proficiency with a high level of familiarity with commonly used packages like MS Word, Excel, Power Point; knowledge of data analysis tools will be a plus.
- Ability to own work streams with minimal supervision.
- Ability to prioritize and deliver on tight deadlines.
- Adept at monitoring, reporting and coordinating with people.

### **Compensation**

Remuneration shall be commensurate with the candidate's experience levels.